Overview
Critical Access Hospitals (CAH) must comply with the Centers for Medicare & Medicaid Services CoP for Critical Access Hospitals and for all patients. The CMS regulations and interpretive guidelines serve as the basis for determining compliance and the CAH manual will be discussed in detail as well as the many new changes made in the recent past. CMS made three changes effective July 11, 2014 and these will also be covered. There were many changes effective June 7, 2013. Changes were made to direct services required, policies, outpatient, rehab, radiology, services required, equipment maintenance, qualified personnel, radiology records, emergency services, radiology safety, required lab tests and more.

Attendees will learn details about the CoPs and what to do when a surveyor arrives at your facility. Every section on the CAH hospital manual will be covered in this live program.

CMS is now issuing quarterly hospital deficiency reports. The top problematic standards for CAH will be discussed. CMS has issued many important hospital memos including privacy and confidentiality which is especially important in light of recent HIPAA changes and increased fines for being out of compliance. Other memos include humidity in the OR, insulin pens, safe injection practices, reporting to the PI program, complaint manual update, OPO contracts, disaster preparedness, infection control breaches, and deficiencies for CAHs.

CMS received a $50 million dollar grant to enforce infection control standards and some hospitals are reporting increased scrutiny of these standards since surveyors are more knowledgeable. CMS is also planning infection control inspections of U.S. hospitals. While CMS will not be using the infection control worksheet at CAHs, this program will discuss why it is important to be aware of what is in this worksheet. There is also a worksheet on discharge planning and QAPI.

This seminar will help CAHs comply with specific CoP problem areas, including nursing care plans, legibility requirements, necessary policies and procedures, nursing medication carts, drug storage, informed consent, history and physicals, verbal orders, medication administration, security of medications, protocols, standing orders and emergency preparedness. There are many pharmacy standards and medication-related sections that will be covered in detail. Every tag section in the regulations and interpretive guidelines also will be covered.

Objectives
At the conclusion of the program, participants will be able to:

- Recall that there are two separate sections in the hospital manual that address informed consent requirements
- Discuss that CMS has a section on visitation standards
- Recall that CMS has telemedicine interpretive standards in addition to the federal law
- Describe that CMS has standards that include a required list of equipment and supplies
- Describe that CMS has drug and pharmacy requirements, including a requirement for inspections to ensure that outdated drugs are not available for patient use
- Describe that CMS has many department specific guidelines such as infection control, dietary, rehabilitation, radiology, medical records, and nursing
- Identify that CMS has separate requirements for swing beds including patient rights of the patients in swing beds

Who Should Attend
Chief executive officers, chief operating officers, chief financial officers, board members, chief medical officers, chief nursing officers, accreditation and regulation directors, nurse managers, pharmacists, quality managers, risk managers, healthcare attorneys, compliance officer, health information management personnel, social workers, discharge planners, infection preventionist, policy and procedure committee members, dieticians, patient safety officer, radiology director, emergency department directors, outpatient director, medication team, ethicist, director of Rehab, operating room supervisor/staff, and any other person with direct patient care who is responsible to make sure there is compliance with the CAH CoPs.

Handouts
In order to suit attendees’ different learning styles, we will be emailing handouts in multiple formats in advance of the program so attendees can print their handouts as they like; or avoid printing them all together and view them on their laptop or tablet computer. Please be sure to provide an individual email address for each attendee so they receive the handouts.

Faculty
Sue Dill Calloway MSN, JD, RN, CPHRM, CCMSCP, is a nurse attorney and consultant with over 30 years experience. Currently, she is president of Patient Safety and Health Care Education and Consulting and previously served as the chief learning officer for the Emergency Medicine Patient Safety Foundation. Prior to her current role, Sue was the director of hospital patient safety for The Doctors’ Company and OHIC Insurance Company. She has conducted many educational programs for nurses, physicians and other health care providers and has authored numerous books and articles. She is a frequent speaker and well known across the country in the area of health care law, risk management and patient safety.
Registration

The registration fee for this program is $250 for KHA members and $400 for non-members. This fee covers all handout materials, beverage breaks, lunch and administrative costs. You may register by mail, fax or online.

Fax to: (502)426-6226

Mail to: KHREF
P. O. Box 436629
Louisville, KY 40253-6629

Online: https://secure.kyha.com/meetingregistration.asp

Continuing Education Credit

This program is approved by the Kentucky Board of Nursing for 11.6 contact hours, program offering number 5-0023-1-18-082 expiration date December 31, 2017. The Kentucky Board of Nursing approval of individual nursing education provider does not constitute endorsement of program content. Participants must attend the entire session and complete the evaluation. Those desiring continuing education credit must have nursing license number or social security number at registration.

The Kentucky Hospital Association is authorized to award 11 hours of ACHE Qualified Education Credit for this program. Participants wishing to have the continuing education hours applied toward credit should list their attendance for advancement or recertification in ACHE.

Services for Physically Challenged Individuals

We wish to take reasonable steps to ensure no individual who is physically challenged is discriminated against because of the absence of auxiliary aids and services. If special arrangements or diet are required for an individual to participate in this program, please contact us at (502)426-6220.

Cancellations

A refund of registration fees will be made to those registrants notifying KHREF of cancellation five (5) working days prior to program date. A $25 processing fee will be assessed against each refund. No refunds will be made after that date. Substitutions are accepted.

Seminar Location/Hotel Accommodations

Hilton Garden Inn Northeast
9850 Park Plaza Avenue
Louisville, Kentucky 40241
502-423-0018

Rates: $119/single
Cutoff date: November 10, 2014

To reach the Hilton Garden, take I-265 (Gene Snyder) to exit 34. Go west on Kentucky 22, approximately 1/2 mile. Turn right on Springdale Drive. Turn right on Park Plaza Avenue. The Hilton Garden is right behind “The Paddock” shopping complex.

Agenda/Schedule

Schedule - December 2

1:00pm – 1:30pm - Registration

1:30pm-4:30pm
CMS Conditions of Participation for CAH (continued)

Schedule - December 3

8:00am-8:30am
Registration/Continental Breakfast

8:30am-12:00pm
CMS Conditions of Participation for CAH (continued)

12:00pm-12:45pm

12:45pm-4:30pm
CMS Conditions of Participation for CAH (continued)

4:30pm - Adjournment

The agenda will cover:

Introduction
- History
- Final changes for 2014
- Many changes June 2013
- CMS memos of importance: insulin pen, infection control breaches, safe injection practices, deficiencies, reporting to PI, revised complaint manual, humidity in the OR, OPO contracts, equipment maintenance, etc.
- CAH problematic standards
- CAH Resources
- Conditions of participation
- CMS CAH website
- Copies of documents by surveyor
- How to locate changes and a copy of the CAH manual
- Rehab or Psych distinct unit standards
- CMS Survey and Certification website
- Visitation
- Telemedicine standards

Survey Protocol
- Introduction
- Tasks in the Survey Protocol
- Survey Team
- Task 1 – Off-Site Survey Preparation
- Task 2 – Entrance Activities

Regulations and Interpretive Guidelines for CAHs
- Swing bed module
- Compliance with Federal, State and Local Laws and Regulations
- Licensure of CAH
- Licensure, Certification or Registration of Personnel
- Status and Location
  - Location in a Rural Area or Treatment as Rural
  - Location Relative to Other Facilities or Necessary Provider Certification
- Compliance with CAH Requirements at the Time of Application Agreements
- Agreements with Network Hospitals
- Agreements for Credentialing and Quality Assurance
- Emergency Services, respiratory policies
- ED staffing
- EMTALA

- continued next page -
Equipment, Supplies, and Medication
Blood and Blood Products
Staffing/Personnel
Coordination with Emergency Response Systems
Number of Beds
Length of Stay
Physical Plant and Environment
Disposal of trash
Storage of drugs
Physical environment
Construction
Maintenance
Emergency Procedures
Life Safety from Fire
Emergency fuel and water
Emergency preparedness plan
LSC waivers
Fire inspections

**Regulations and Interpretive Guidelines for CAHs**
- Governing Body or Responsible Individual
- Disclosure
- Nurse on duty
- Staffing and Staff Responsibilities
- Responsibilities of the Doctor of Medicine or Osteopathy
- Physician supervision
- PA, NP, CNS Responsibilities
- Provision of Services
- Patient Care Policies
- Guidelines for medical management
- Direct Services
- Services Provided through Agreements or Arrangements
- Nursing Services
- Drug and biologicals

**Pharmacy**
- Inspections/staff interviews
- Dispensing of drugs
- Pharmacist responsibilities
- Staffing in pharmacy
- Pharmacy policies and procedures
- Medication therapy monitoring
- Pharmacy USP 797 regulations
- Emergency medicine kits
- Drug storage
- Nursing med carts/anesthesia carts
- Outdated drugs
- Survey of pharmacy
- Reporting ADR and medication errors
- Near misses/good catches
- High alert medication
- Definition of medication error required
- Trigger/indicator drugs
- Monitoring medication errors
- Medication alerts
- Standard of care for medications
- Beers list
- Websites and additional resources
- Required pharmacy P&P
- Do not use abbreviations
- Sound alike/look alike drugs
- Non-punitive policies

**Infection Control**
- Investigating and controlling infections
- Healthcare-associated infections
- Infection control policies
- Infection control websites
- Infection control orientation new employees
- Role of leaders in infection control
- Infection control officer

**Dietary and Nutrition Services**
- Dietary policies
- Dietary compliance
- Qualified dietician
- Dietary support staff
- Direct services

**Outpatient Services**
- Outpatient department
- Outpatient director
- Many changes

**Rehab section removed in 2013**

**Lab**
- Lab services

**Radiology**
- Many changes
- Radiology services
- Radiology staff
- Scope of radiology services
- Radiology policies required

**Regulations and Interpretive Guidelines for CAHs**
- Emergency procedures
- Contracted services
- Nursing care
- Observation of med passes/nursing care
- Changes in observation guidelines
- Nursing care plans
- RN for each patient
- RN supervising care
- Drugs and IVs
- Verbal orders
- Verbal order policy
- Culture of questioning
- Medication passes
- Nursing care plan

**Medical Records**
- Medical record standards
- Identification of author
- Access to medical records
- Inpatient and outpatient requirements for medical records
- Records System
- Informed consent
- List of procedures required for consent
- Medical necessity and the RACs (recovery audit contractors)
- History and physicals
- Discharge summaries
- Preventing unnecessary readmissions
- Response to treatment

**Surgical Services**
- Surgery policies required
- PACU
- OR register
- Operative report
- Surveyor in the OR
- Surgical privileges
- Designation of Qualified Practitioners

**Anesthesia services**
- Anesthetic Risk and Evaluation
- Administration of Anesthesia
- Pre-anesthesia evaluation
- Post-anesthesia evaluation
- Discharge
- PI required
- Healthcare-associated infections
- State Exemption of CRNAs
- Periodic Evaluation

**Organ, Tissue and Eye Procurement**
- Definition of imminent death
- Tissue and eye bank
- Family notification
- Organ donation

**Special Requirements for CAH Providers of Long-Term Care Services (Swing beds)**
- Eligibility
- Payment
- SNF Services
- Resident Rights
- Exercise of Rights
- Notice of Rights and Services
- Free Choice
- Privacy and Confidentiality
- Work
- Mail
- Access and Visitation Rights
- Personal Property
- Married Couples
- Admission, Transfer and Discharge Rights
- Transfer and Discharge
- Payment of care
- Content of notice
- Resident Behavior and Facility Practices
- Restraints, Abuse
- Staff Treatment of Residents
- Hiring of employees
- Activities
- Social Services
- Resident Assessment
- Comprehensive Care Plans
- Discharge Summary
- Nutrition
- Provision of Services
- Websites for CAH
- CAH resources
Please Complete Information:

Name _________________________________________________
Title ___________________________________________________
email __________________________________________________

Name _________________________________________________
Title ___________________________________________________
email __________________________________________________

Complete Hospital Information:

Hospital ________________________________________________
Address ________________________________________________
______________________________________________________
Phone _________________________________________________

Registration Fee:
The fee for this program is: $250 per participant (KHA member)
$400 per participant (non-member)

Number of participants __________ x fee = ________________
(amount enclosed)

☐ Check Enclosed (Make checks payable to KHREF)
☐ Charge my Mastercard/VISA/American Express

Person to call for card number: _______________________________________________________

Phone #: ____________________________

Name on Card ____________________________
(Print Name)

Cardholder Signature: ____________________________

Checks and/or registration forms need to be mailed by November 24, 2014 to:

KHREF
PO Box 436629
Louisville, Kentucky 40253-6629
Phone: (502) 426-6220
Fax: (502) 426-6226