Implementing the Best Practices and Programs: Getting “Survey Ready”

April 15, 2014 ● Hilton Garden Inn Louisville/Northeast ● Louisville, Kentucky

Overview
This one-day program will provide valuable information for those individuals who are responsible for creating the best possible Environment of Care, Emergency Management and Life Safety programs and must understand the 2014 Joint Commission survey methodology and changes to the standards. Information will be provided so the attendees will be able to implement a practical, continuously compliant program for healthcare facilities to achieve maximum performance while effectively preparing for unscheduled Joint Commission and CMS surveys. Attendees will also receive specific guidance in how to understand and interpret the most serious deficiencies that are common in surveys. Practical examples will include an explanation of “best practices” that will help you move your own program to the top and guarantee success. Handout materials will include 2014 scoring sheets and survey checklists as well as forms, worksheets and sample policies that can be easily adapted to your own program. Sufficient time will also be provided during each section for questions and discussion.

Learning Objectives
As a result of participating in this program, the attendees will be able to understand the following:

1. How the Joint Commission team will evaluate and score the surveys during 2014.
2. Changes to the 2014 standards that may affect your survey outcome.
3. The specific responsibilities of each of the survey team members, including the expanded role of the Life Safety Surveyor, based on new checklists and survey agendas required by the new Joint Commission field manager.
4. How to achieve “Continuous Compliance” and overcome the most common deficiencies cited in the Environment of Care, Emergency Management and Life Safety areas.
6. How to incorporate “best practices” to enhance your existing programs.
7. How to use proven ideas and techniques to achieve survey success.

Target Audience
Who should attend this program?
Healthcare staff from hospitals, ambulatory care centers, clinics, nursing homes, mental health facilities and other health-related organizations that are required to comply with the Joint Commission Physical Environment standards.

Which individuals will benefit from this training?
Accreditation coordinators, safety officers, risk managers, quality management and performance improvement directors, facility and engineering managers, directors of security, staff with hazardous materials and emergency management responsibilities, biomedical engineering managers, fire safety professionals in healthcare, infection control practitioners, and administrative and clinical staff who are responsible for or manage others with Environment of Care, Emergency Management and Life Safety responsibilities.

Registration
The registration fee for this one-day program is:

● $185 for KHA members
● $350 for non-members

This fee covers all handout materials, beverage breaks, lunch and administrative costs.

You may register by mail, fax or online.

Mail: KHREF
P. O. Box 436629
Louisville, KY  40253-6629

Fax:  (502)426-6226

Online: http://secure.kyha.com/meetingregistration.asp

Seminar Location/Hotel Accommodations

Hilton Garden Inn Louisville/Northeast
9850 Park Plaza Avenue
Louisville, Kentucky  40241

For reservations:  502-423-0018
Room rate:  $119
Cutoff date:  March 14, 2014
Directions:
To Hilton Garden, take I-265 (Gene Snyder) to exit 34. Go west on Kentucky 22, approximately 1/2 mile. Turn right on Springdale Drive. Turn right on Park Plaza Avenue. The Hilton Garden is right behind “The Paddock” shopping complex (formerly the Summit).
Faculty

Gary Slack is the President of Healthcare Engineering Consultants and has over thirty years of experience in the health care field in the areas of teaching, research, clinical engineering and technology and regulatory management. He has worked with hundreds of health care institutions throughout the United States in both the public and private sectors. Mr. Slack has conducted on-site consultations and seminar programs for the Public Health Service, Department of Veteran’s Affairs and all branches of the military. He has also developed educational programs, including video and webinar presentations, for many health care organizations, and has served as a faculty member for Joint Commission surveyor training programs, for the American Society for Healthcare Engineering, and other regional, state and national hospital organizations.

He has published many articles and has written or contributed to five books that focus on Environment of Care and medical equipment management and medical gas and vacuum system topics. Mr. Slack has also been active on national technical committees, including the National Fire Protection Association and has served on the editorial boards for OPUS Communications and the Health Care Safety Institute, and is a frequent contributor to the Decision Health publication, EC Leader.

He received Bachelor and Master degrees in electrical and biomedical engineering from The Ohio State University and is a Registered Professional Engineer (PE), a Certified Clinical Engineer (CCE) and a Health Safety Professional (HSP) at the Executive Level. Mr. Slack also received the James Mason Leadership award in 2008 from the Kentucky Society for Healthcare Engineers.

Continuing Education Credit

This program is approved by the Kentucky Board of Nursing for 6 contact hours, program offering number 5-0023-1-18-051 expiration date December 31, 2017. The Kentucky Board of Nursing approval of individual nursing education provider does not constitute endorsement of program content. Participants must attend the entire session and complete the evaluation. Those desiring continuing education credit must have nursing license number or social security number at registration.

The Kentucky Hospital Association is authorized to award 6 hours of ACHE Qualified Education Credit. Participants wishing to have the continuing education hours apply toward credit should list their attendance on application for advancement or recertification in ACHE.

Program Agenda

8:00 AM Registration/Continental Breakfast

8:30 AM The 2014 Survey Process
- Understanding the role of the surveyors
- The scoring system for 2014
- Direct and Indirect citations
- The Situation Decision Rules
- Immediate Threat outcomes
- The most common survey deficiencies from 2013

9:15 AM Changes to the 2014 Standards
- Environment of Care
- Emergency Management
- Life Safety, including the CMS “Categorical Waivers”
- Other referenced documents, including the 2012 editions of NFPA 99 and the Life Safety Code

10:00 AM - Break

10:15 AM The Major Survey Vulnerabilities in 2014
- The Survey Planning Session
- The Life Safety Surveyor documentation review
- The Life Safety Surveyor facility tour

11:00 AM - Lunch

12:00 PM - Lunch

12:45 PM The Major Survey Vulnerabilities in 2014
- The Physical Environment Interview
- The Physical Environment Tracers

1:45 PM: Best Practices and Programs in the Environment of Care (EC)
- Safety, security risk assessments
- Reporting to the safety committee, executive management and the governing body
- Hazardous energy: lasers and MRI’s
- Hazardous medication disposal
- Hazardous gases and vapors
- Fire prevention issues
- Medical equipment maintenance strategies and documentation for CMS
- Clinical alarm patient safety goal
- Utility inventory requirements
- Water and air-borne pathogen programs
- Temperature, humidity and pressure relationship requirements
- PCRA, ICRA, MCRA and ILSM requirements

2:15 PM - Break

2:30 PM Best Practices and Programs in Emergency Management (EM)
- The Emergency Operations Plan (EOP)
- Hazard vulnerability analysis
- Utility and consumable timeline charts
- The six critical emergency management elements
- Emergency privileging for volunteers
- Drills and evaluation requirements

3:15 PM Best Practices and Programs in Life Safety (LS)
- Building compartmentation
- Furniture and equipment in egress hallways
- Requirements for hazardous areas
- Construction areas
- Operational deficiencies

3:45 PM Questions and Discussion

4:00 PM - Adjournment

Note: This is a suggested agenda. Revisions to the scheduled times, information and subject coverage may be modified by the Kentucky Hospital Association, as desired, to meet the specific needs of the seminar attendees.
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Louisville, Kentucky

Please Complete Information:
Name _____________________________________________________
Title _______________________________________________________
e-mail ______________________________________________________
Name ______________________________________________________
Title _______________________________________________________
e-mail ______________________________________________________

Complete Hospital Information:
Hospital ____________________________________________________
Address _____________________________________________________
__________________________________________________________
Phone _____________________________________________________

Registration Fee:
The fee for this program is: $185 per participant (KHA member)
$350 per participant (non-member)

Number of participants _________ x fee = _________________
(amount enclosed)

☐ Check Enclosed (Make checks payable to KHREF)
☐ Charge my Mastercard/VISA/American Express

Contact Beth DeFrees at 502-992-4309 with card information
or register online at https://secure.kyha.com/meetingregistration.asp

Checks and registration forms need to be mailed by April 9, 2014 to:

KHREF
PO Box 436629
Louisville, Kentucky 40253-6629
Phone: (502) 426-6220
Fax: (502) 426-6226

Kentucky Hospital Research and Education Foundation, Inc.